



# 2011-12 PARENT STUDENT CONTRACT

Current Level:  L1  L2  L3  SP  SE

Chorister's Name: \_\_\_\_\_

In order to be a member of Contra Costa Children's Chorus, both chorister and parent/guardian must agree to all of the provisions of participation included but not limited to those listed in this contract. Both parent and chorister must initial each section below, sign, date and return this contract to CCCC staff.

## **PARTICIPATION**

I will learn my music as assigned, practice at home, attend rehearsal with music and folder, behave and dress appropriately, and will be committed to participate in all performances. As the parent I will encourage my child to practice at home, attend rehearsals, and participate in all performances. We understand and agree to follow the discipline policy.

Initials: \_\_\_\_\_

## **LEVEL 3 ONLY**

If you are a current Level 3 chorister/family, and believe you could be promoted to Level 4 for next year, you should seriously consider the added requirements to be in Level 4. These include extra rehearsals, performances, and most importantly SMI (Summer Music Institute). SMI is MANDATORY for all Level 4 choristers. You should make sure your summer activity plans include time for SMI at the beginning of August.

Initials: \_\_\_\_\_

## **DISCIPLINE POLICY**

Proper behavior (Refer to *Basic Rules of Behavior*) is imperative for all students to benefit from the program. This policy applies to rehearsals and before, during and after performances, all tours and chorus activities. Parents will be notified of inappropriate behavior with a phone call or may be asked to have a conference with the director. If behavior problem persists, the student will be dismissed.

Initials: \_\_\_\_\_

## **PAYMENT AGREEMENT**

I have read the Financial Obligation Policy, Tuition Fee Schedule, Parent Student Manual, Payment Coupons, Drop Form & Refund Policy, and Leave of Absence Form. I agree to pay the non-refundable registration fee (or Intent to Return Fee), all tuition and fees associated with participation in Contra Costa Children's Chorus activities. I also understand that if our account is in arrears, and no alternative arrangements have been worked out, my chorister(s) may not attend rehearsals or any scheduled chorus events. In addition, my chorister(s) will be dismissed from chorus if our account continues with non-payment. A \$20 per check fee is attached to all accounts for checks returned by our bank for insufficient funds.

Initials: \_\_\_\_\_

## **REFUND POLICY**

If we must drop out of chorus anytime during the performance year, we must submit a Drop Form to the office. The chorister's family must confirm that the drop has been recorded in the CCCC records. A simple phone call or email message to the Finance Manager is sufficient. Refund amounts, if any, are based on the date that the drop form has been received by CCCC.

A \$100 non-refundable Administrative Fee will be deducted from any refund. After that, the Refund Policy is:

- 50% Refund – if CCCC is notified within 6 weeks of chorister's 1<sup>st</sup> rehearsal day (per semester)
- 0% Refund – if CCCC is notified after 6 weeks from chorister's 1<sup>st</sup> rehearsal day (per semester)

No refunds are available for SMI, tours, workshops, except with the written approval of the Chorus Manager.

Initials: \_\_\_\_\_



